**AFCC MN TRAINER APPLICATION**

Are you applying as a primary/coordinator trainer or an assistant trainer?

Note that all trainers must complete a curriculum/trainer program provided by AFCC MN Training Committee.

Please provide the following information – for some questions your curriculum vitae or other summary of information such as professional credit reporting, which is attached to this form will be appropriate as an answer.

1. **Contact information**: Name, preferred pronoun, address, email, phone number and name of employer or professional practice.
2. **Education**:
   1. What is your education background since high school?
   2. What professional degrees, board or professional certifications do you hold?
3. **Employment**: Describe your professional employment history including approximate dates, employers and positions held.
4. **Family procsses training**:
   1. What training have you completed in ADR theory, methods and processes including the 40-hour family law mediation training?
   2. Are you a Rule 114 Qualified Neutral?
   3. What if any training do you have regarding custody evaluation training?
   4. In the last five years what training have you had in family issues such as:
      1. Resources for families
      2. Property issues
      3. Child Development
      4. Effects of divorce on children
      5. Domestic violence
      6. Child abuse
5. **Practice experience**:
   1. What ADR processes have you participated in as an attorney, mental health provider, coach or expert?
   2. What specific ADR processes have you personally provided as a neutral and approximately how many over what period of time?
   3. Have you conducted custody evaluations? How many over what period of time?
6. **Trainer experience**: For any trainings you have conducted:
   1. Were you a primary, assistant or subject matter trainer for each training described below?
   2. List the trainings you have conducted including
      1. The subject matter of the training;
      2. Length of the training;
      3. When the training was provided;
      4. For what organization or entity the training was provided;
      5. Did you receive a Rule 114 certification or equivalent for a training?;
      6. What was the specific course taught and for how many credits?
   3. What experience do you have training online?
   4. What experience/training do you have with adult learning?
   5. Have you created a curriculum for the training(s) you provided that was approved by the governing entity if any? Did anyone assist you or contribute to this curriculum?
7. **Domestic Violence**: What teaching or training experience do you have regarding domestic violence?
8. **Client experience**:
   1. What geographic area do you typically work in?
   2. What is the proportion of self-represented versus represented cases for which you have provided services?
   3. What approximate proportion of your cases in which you are providing services include issues of cultural diversity?
   4. What approximate proportion of your cases in any role have included issues of domestic violence?
9. **Contributions to professional education**: In the last ten years what articles/chapters or books have you published or updated? What courses have you taught including higher education classes as an instructor or guest lecturer, conference presentations, lectures?
10. **Professional Conduct**: Have you ever been publicly disciplined by a licensing entity or professional board? If so, provide details.
11. **Other information:**  Considering the attributes described on the AFCC Trainer Recruitment Fact Sheet, is there any other information you would want to provide?

**PLEASE EMAIL COMPLETED APPLICATION TO:**

**afccmn@gmail.com**